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INSTRUCTIONS FOR METERS 1-INCH AND LARGER

Recommended for flow demands greater than 20 Gallons Per Minute (GPM)

1) Fill out the attached Meter Request Form and return it to Consolidated Waterworks District No. 1 along with a description or drawing of the system if required by Staff to **Emery Chauvin (Ext. 317)** echauvin@tpcg.org or **Mary Trahan (Ext. 327)** mtrahan@tpcg.org. *The Total Estimated Maximum Flow Demand in gallons per minute as determined by the customer's design professional must be provided.* After staff has reviewed your request you may apply for the service connection.

2) Obtain a building permit or a waiver from the Permits Office, 500 School Street, Houma, LA 70360 (985) 873-8503

3) Provide the building permit or waiver, approved METER REQUEST FORM, picture ID and two checks (each amount depends upon meter size as indicated below *) to Consolidated Waterworks District No. 1, 8814 Main Street, Houma, LA 70363 or mail to PO Box 630, Houma, LA 70361.

4) You will be given a 1" by 1" stick with blue paint on one end. Place the 1" by 1" stick on your property within five feet of your property line that is adjacent to the waterline where you want the meter installed. Call Waterworks (985) 879-2495 and report that your stick is up.

* **Two (2) checks are required for your water service application as follows:**

1-inch meter

1st check - \$1000.00 Down Payment for Service Connection

2nd check - \$315.00 Meter Deposit and Meter Installation Fee

2-inch meter and larger

1st check - \$2000.00 Down Payment for Service Connection

2nd check - \$1015.00 Meter Deposit and Meter Installation Fee

The total cost of the service connection will be determined after the work is completed and shall be billed accordingly.



Consolidated Waterworks District No. 1, Terrebonne Parish
8814 Main Street, PO Box 630, Houma, LA 70361
(985) 879-2495 phone (985) 879-2283 fax

METER REQUEST FORM FOR METERS 1-INCH AND LARGER

(Must be attached to Work Order)

Name of Applicant _____ Date _____
Contact Person & Phone Number _____
Address where meter(s) will be located _____
Name of Business _____
Type of Business _____ Will water be resold? Yes No

DOMESTIC METER: (For customer's use)

Length and diameter of Customer Service Pipe: _____ Feet of _____ Diameter Pipe
Number of Stories _____ Number of Interior Sinks and Lavatories _____
Number of Toilets: (Tank Type) _____ (Slone Valve Type) _____
Number of Exterior Spigots _____ Other _____
Size of Tanks or Barges to be Filled (in gallons) _____
Design Professionals Estimated Maximum Flow Demand for Domestic Meter _____ GPM

METER FOR LAWN IRRIGATION: (For customer's use)

Will Water Enter Public Sewer System? Yes No (If no, not subject to sewerage charge.)
Estimated Pressure Required at Extreme Nozzle _____ PSI
Estimated Flow Demand Per Nozzle _____ GPM
Maximum Nozzles Operating Simultaneously _____
Length and Diameter of Customer Irrigation Pipe: _____ Feet of _____ Diameter Pipe
Design Professional Estimated Maximum Flow Demand for Irrigation Meter _____ GPM

Recommended size of Domestic Meter: _____ Recommended size of Service Line _____
Recommended size of Irrigation Meter: _____ Recommended size of Service Line _____

Authorized Signature

Date

Print Authorized Name

=====
FOR OFFICE USE ONLY:

Authorized Domestic Meter Size: _____ Authorized Service Line Size _____

Authorized Irrigation Meter Size: _____ Authorized Service Line Size _____

Area 1 2 3 Supervisor: _____ WO#: _____ Authorized By: _____

Comments: _____

CHECK LIST:

- ❑ BUILDING PERMIT
- ❑ PICTURE ID
- ❑ APPROVED METER REQUEST FORM
- ❑ CHECK FOR DOWN PAYMENT
- ❑ CHECK FOR METER DEPOSIT AND INSTALLATION
- ❑ PUT STICK UP
- ❑ NOTIFY WATERWORKS YOUR STICK IS UP 985-879-2495
- ❑ BACKFLOW PREVENTER INSTALLED IF REQUIRED